

F O R W A R D P L A N

FOR THE PERIOD : 1 OCTOBER 2016 TO 31 JANUARY 2017

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 OCTOBER 2016 TO 31 JANUARY 2017**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Day Care Provision	Executive Board	15 December 2016
2	Initial Budget Proposals 2017/18	Council	7 December 2016
3	Medium Term Financial Strategy	Executive Board	17 November 2016
4	Determination of Council Tax Base 2017/18	Council Executive Board	7 December 2016 17 November 2016
5	To consider and determine the governance arrangements for the Liverpool City Region Mayoral Model.	Council	12 October 2016
6	Public Health Annual Report	Executive Board	17 November 2016
7	Halton LSCB Annual Safeguarding Report	Executive Board	20 October 2016
8	Changes to Housing Support Provision	Executive Board	17 November 2016
9	Domiciliary Care Capacity and Demand	Executive Board	20 October 2016

	MATTER TO BE DECIDED	DECISION MAKER AND DATE
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Day Care Provision	Executive Board 15 December 2016	The report considers the options for provision of sustainable Daycare at Warrington Road and Ditton Children's Centres.	Staff and Trade Unions, neighbouring nursery schools, Primary and Early Years providers.		Ann McIntyre ann.mcintyre@halton.gov.uk
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Resources Portfolio

Initial Budget Proposals 2017/18	Council 7 December 2016	To seek approval for the initial set of revenue budget proposals for 2017/18.			Ed Dawson ed.dawson@halton.gov.uk
Medium Term Financial Strategy	Executive Board 17 November 2016	To seek approval for the Council's Medium Term Financial Strategy for 2017/18 to 2019/20.			Ed Dawson ed.dawson@halton.gov.uk
Determination of Council Tax Base 2017/18	Executive Board 17 November 2016 Council 7 December 2016	To seek approval for the 2017/18 Council Tax Base for the Borough.			Operational Director - Finance ed.dawson@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details

Leader's Portfolio

To consider and determine the governance arrangements for the Liverpool City Region Mayoral Model.	Council 12 October 2016				Chief Executive
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Health and Wellbeing Portfolio

Public Health Annual Report	Executive Board 17 November 2016	To consider and approve the Public Health Annual Report.			Eileen O'Meara Eileen.Omeara@halton.gov.uk
Halton LSCB Annual Safeguarding Report	Executive Board 20 October 2016	There is a statutory requirement to publish an annual report.			Tracey Coffey tracey.coffey@halton.gov.uk
Changes to Housing Support Provision	Executive Board 17 November 2016	To cease the Council funding element for housing related support provided in sheltered accommodation services.	Meetings will be arranged with housing providers and service users in their sheltered schemes.	Executive Board report 12 March 2015: Request to extend contracts for Sheltered Housing Services	Director of Adult Social Services Susan.wallace-bonner@halton.gov.uk
Domiciliary Care Capacity and Demand	Executive Board 20 October 2016	Increase in rate of cost for 6 of 9 domiciliary care	Domiciliary Care agencies via regular meetings.		Director of Adult Social Services

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		agencies to support increasing capacity to meet current demand.			Susan.wallace-bonner@halton.gov.uk

NOTE

The following Members comprise the Executive Board:

- Leader – Councillor Polhill
- Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor T McInerney
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Services Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor R. Hignett
- Transportation Portfolio Holder – Councillor S Hill